



Borough of Birdsboro

Office of the Fire Marshal (OFM)



OPEN BURNING PERMIT APPLICATION

Applicant Information:

- **Full Name:** _____
- **Address:** _____
- **Phone Number:** _____
- **Email:** _____
- **Application Date:** _____ (Must be 7 days prior to requested burn date*)

Property Information:

- **Location of Burn (if different from above):**

- **Owner of Property (if not applicant):**

- **Owner Phone/Email:** _____

Burn Details:

- **Type of Material to Be Burned:** _____
- **Reason for Burn:** _____
- **Estimated Quantity:** _____
- **Burn Date(s) Requested:** _____ (Burn weekend is the first weekend of each month)
- **Start Time:** _____ **End Time:** _____ (No burning after sunset)

Safety Measures: ALL OF THE FOLLOWING MUST BE MET

- **A Water Source on Site:**
- **A Fire Extinguisher Available:**
- **An Attendant Present at All Times:**
- **Maintain a Safe Distance from Structures**

All requirements must be adhered to; failure to do so will result in the permit being revoked.

****THIS PERMIT MUST BE PRESENT AT OR NEAR THE BURN SITE DURING ALL BURNING****

Applicant Certification:

By signing this application, you have read and understand the Burning Ordinance #385 of the Borough of Birdsboro and will abide by it in its fullest extent. Failure to comply with this ordinance is punishable by a fine of not less than Three Hundred Dollars (\$300.00) nor more than One Thousand Dollars (\$1,000.00) and costs of prosecution, and in the event of default of the payment thereof, shall be sentenced to serve a prison term of not more than thirty (30) days.

Applicant Signature: _____ **Date:** _____

FOR OFFICE OF THE FIRE MARSHAL USE ONLY

- **Application Received By:** _____ **Date Received:** _____
- **Application Fee \$25.00:** _____ **Rush Fee: \$50.00** _____ **Total Fee Paid:** _____
- **Payment Received By:** _____ **Total Received:** _____
- **Permit #:** _____
- **Approved:** ☐ Yes ☐ No
- **Conditions (if any):**

Fire Marshal Signature: _____ **Date:** _____

Notes:

- This permit is for **residential yard-waste burning only**. Burning of trash, cardboard, or building materials is strictly forbidden. Any parties found burning any of the preceding materials will have their permit revoked.
- An application fee of \$25.00 is due at the time the application is submitted. If the burn weekend is canceled due to weather, the application fee will be reimbursed. Revocation of the permit will forfeit the application fee.
- Burn permits may be revoked at any time for safety concerns or ordinance violations.
- Applicants must follow all OFM instructions and maintain proper supervision of the burn.

*Burn Permit applications received after the 7-day prior date will be denied unless accompanied by the \$25.00 application fee and \$50.00 rush fee. For a total cost of \$75.00 Please make checks payable to the Borough of Birdsboro.

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